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| **MY PLEDGE FOR SUCCESS****I will wait my turn to speak.****I will treat others the way that I want to be treated.****I will respect the differences of all people.****I will try my best.****I will remember that I have people that care about me in my family, school, and community.**[INSERT NEW MEMBER OFOUR SCHOOL COMMUNITY—PLACE STUDENT’S PHOTO HERE!] |  | **[INSERT SCHOOL NAME]****[Insert Name], Principal • [Insert Name], Assistant Principal****Passport to** **[Insert School]**[INSERT CLIP ART, PHOTO, OR GRAPHIC OF MASCOT OR SCHOOL]**Home of the [Insert Mascot]!**Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Room #: \_\_\_\_\_\_\_\_\_\_ Grade Level: \_\_\_\_\_\_\_\_\_\_ |
| [INSERT PHOTO,CLIPART, OR GRAPHIC]**WELCOME** to **[Insert School Name]— Home of the [Insert Mascot]!** To help **you** learn more about **us**, your ‘Passport Buddy’ will introduce you to many special people who work at our school. Each person you meet will add a stamp or sticker to your passport. You will also visit a lot of important places like the Main Office and the Cafeteria. Grab your passport and start getting to know your new school!**We are very glad that you are here!!!YOUR PASSPORT BUDDY IS:****[Insert Name and Room #]** |  | **CUSTODIAN****Name: [Insert Staff Name]****A Question to Ask:**What can I do to help keep our school clean?**LUNCHROOM MANAGER****Name: [Insert Staff Name]****A Question to Ask:**What is your favorite food to serve? |
| **Literacy Coach****Name: [Insert Staff Name]****A Question to Ask:**What is your favorite storybook?**Math & Science Coach****Name: [Insert Staff Name]****A Question to Ask:**What classroom activity do you like best with students?**Assistant Principal****Name: [Insert Staff Name]****A Question to Ask:**What is [Insert School Motto or Positive Behavior Program]?**Classroom Teacher****Name: [Insert Staff Name]****A Question to Ask:**Where are the bathrooms that I can use during school day? |  | **School Principal****Name: [Insert Staff Name]****A Question to Ask:**What is one of your expectations for students at [School]?**Passport Buddy****Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****A Question to Ask:**What is one thing you like about our school?**Teacher Assistant****Name: [Insert Staff Name]****A Question to Ask:**Where do students line up for the school bus?**Security Officer****Name: [Insert Staff Name]****A Question to Ask:**What do I do if I arrive late for school? |

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| **School Psychologist****Name: [Insert Staff Name]****A Question to Ask:**For how many years did you study in school to earn your degree?**School Nurse****Name: [Insert Staff Name]****A Question to Ask:**How much water should I drink each day?**[INSERT SCHOOL NAME]****OUR VALUES WORD FIND**

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| **Kindness** | **Self Control** | **Responsible** |
| **Friend** | **Courtesy** | **Character** |
| **Integrity** | **Learner** | **Success** |

 |  | **School Counselor****Name: [Insert Staff Name]****A Question to Ask:**What is the character value of the month right now?**Main Office Manager****Name: [Insert Staff Name]****A Question to Ask:**What is one thing I should do if I am absent from school?**Art Teacher****Name: [Insert Staff Name]****A Question to Ask:**What is your favorite type of art to teach?**Gym Teacher****Name: [Insert Staff Name]****A Question to Ask:**What qualities are necessary to have good teamwork? |